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**Memorandum Circular No. 11-A  
Series of 2002**

**TO :** ALL CONCERNED

**SUBJECT :** AMENDMENTS TO THE APPROVED FORM OF  
TRAINING CERTIFICATES

**DATE :** 18 April 2002

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The following amendments to Memorandum Circular No. 11, Series of 2002 regarding the forms of Training Certificates are hereby issued:

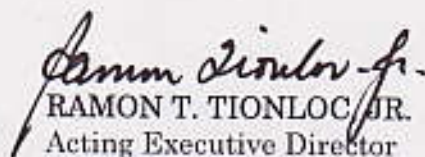
1. The phrase "and for having been assessed by a qualified assessor in accordance with the approved method and criteria" is added to the paragraph starting with the phrase "conducted from....;"
2. The Logo of the certifying body which is located at the upper right hand corner shall be optional;
3. The two (2) signatories on the Training Certificates shall be the Authorized Officials of the training center as reported to MTC; and
4. For the certificate in Basic Safety Training, the title "Personal Survival Techniques" shall be used instead of "Proficiency in Personal Survival Techniques."

Attachment No. 1 to this Circular pertains specifically to the training certificate for the Basic Safety Training while attachment No. 2 pertains to the other training courses.

The training certificates shall strictly conform with the attached "samples."

This Memorandum Circular shall take effect 01 July 2002.

For strict compliance.

  
RAMON T. TIONLOC JR.  
Acting Executive Director

Sample cert-amendments  
JSP

Logo of  
Training  
Center

(Name of Training Center)

Logo of  
Certifying Body  
(optional)

(Address of Training Center)

Certificate Number: \_\_\_\_\_

Registration Number: \_\_\_\_\_

# Certificate of Completion

Amendment

*This Certificate is issued to*

\_\_\_\_\_  
(Name of Trainee)

*For having successfully completed the training course in*

## Basic Safety Training

(Regulation VI/1 of the 1978 STCW Convention, as amended)

Amendment

← **Personal Survival Techniques**

(IMO Model Course 1.19)

**Fire Prevention and Fire Fighting**

(IMO Model Course 1.20)

**Elementary First Aid**

(IMO Model Course 1.13)

**Personal Safety and Social Responsibility**

(IMO Model Course 1.21)

*conducted from \_\_\_\_\_ to \_\_\_\_\_, 20\_\_\_\_  
as authorized by the Maritime Training Council pursuant to the provisions  
of MTC Resolution No. 03, series of 1998 and for having been assessed by a  
qualified assessor in accordance with the approved method and criteria.*

*Issued this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ in the city of  
\_\_\_\_\_, Philippines.*

Amendment

Signature over  
Printed Name

\_\_\_\_\_  
(Authorized Official)

1 ½" x 1 ½"  
colored ID  
Picture

Signature over  
Printed Name

\_\_\_\_\_  
(Authorized Official)

Amendment

Logo of  
Training  
Center

(Name of Training Center)

Logo of  
Certifying Body  
*(optional)*

(Address of Training Center)

Certificate Number: \_\_\_\_\_

Registration Number: \_\_\_\_\_

# Certificate of Completion

Amendment

*This Certificate is issued to*

(Name of Trainee)

*For having successfully completed the training course in*

(Course Title)

(IMO Model Course \_\_\_\_\_)

(Regulation \_\_\_\_\_ of the 1978 STCW Convention, as amended)

*conducted from \_\_\_\_\_ to \_\_\_\_\_, 20\_\_\_\_  
as authorized by the Maritime Training Council pursuant to the provisions  
of MTC Resolution No. 03, series of 1998 and for having been assessed by a  
qualified assessor in accordance with the approved method and criteria.*

*Issued this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ in the city of  
\_\_\_\_\_, Philippines.*

Signature over  
Printed Name

1 ½" x 1 ½"  
colored ID  
Picture

Signature over  
Printed Name

(Authorized Official)

(Authorized Official)

Amendment

Amendment